

Application for a site permit under the Keeping and Introduction of Fish (England and River Esk Catchment Area) Regulations 2015



Please read this information carefully.

This form should be used to apply for a Site Permit to introduce fish or keep certain species of non-native fish within inland waters in England. It does not apply to authorised fish farms or garden ponds. This form should take about 15 minutes to complete.

To complete the form you will need the registration number for your site provided by the Fish Health Inspectorate (FHI) at Cefas. If your site is not registered with the FHI, you can download the form RW1 from the GOV.UK web site or by calling 01305 206 700. Registration must be in place before we can process your application for a Site Permit. You do not require an FHI registration for a river or canal fishery.

Holding a Site Permit will make you responsible for all introductions of fish to the site and the keeping of any non-native fish listed in the Site Permit. You should ensure that you are a suitable person to take on this responsibility.

For example, you should be the site owner, fisheries manager or a committee member of a controlling angling club.

Please read the additional notes on the reverse of this form before completing.

1 The applicant

Title (Mr, Mrs, Miss and so on) _____

First name _____

Last name _____

Organisation _____

Position _____

Address _____

Postcode _____

Phone _____

Mobile _____

Email _____

2 About the site

Name of site or water _____

FHI (Cefas) registration number
 [E] [W] [] [] [] - [] - [] [] [] []

Nearest town and county _____

Type of water
 Canal River Stillwater

Location: Give a national grid reference or supply a map showing the site.

Note: For rivers/canals, please give us locations for the upstream (U/S) and downstream (D/S) of the section of water you wish to stock.

U/S [] [] [] [] [] [] [] [] [] []

D/S [] [] [] [] [] [] [] [] [] []

e.g. SY 1234 5678

Does the site have a conservation designation such as an SSSI?
 No Yes Type of order _____

Note: Where a conservation designation covers a site, or if there is one close by, we have to consult with Natural England. This could extend the determination period of your permit application by up to 28 days.

3 Fish species you want to introduce

Please tell us about all of the species you want to introduce to this site. Please also tell us about any species you may wish to add in the future.

Species	Species

For introductions to rivers, canals and sites with conservation designations, please complete the boxes below

Total number _____ Total weight (kg) _____

To stock each year A single/one-off stocking

4 Non-native fish currently kept at the site

Please tell us about any non-native fish kept at the site

Wels catfish Grass carp

Zander Sturgeon/sterlet

Pumpkinseed Bitterling

Black or brown bullhead catfish Topmouth gudgeon

Sunbleak Fathead minnow

Others Please state _____

5 Signature and declaration

If you give any information which is incomplete or inaccurate:

- we will return your application; and
- we will not process your application

I have read and understood this form and the data protection notice in the additional notes on the reverse of this form. To the best of my knowledge and belief, the information I have given is correct.

Tick this box to confirm that you understand and agree with the declaration above.

Print name _____

Date _____ (DD/MM/YYYY)

Additional notes

Why do I need to apply for a Site Permit?

The Environment Agency regulates the movement of fish within all inland waters in England and Wales. It aims to prevent the spread of fish disease and to minimise damage to fisheries or the environment that may be caused by inappropriate fish introductions. This means you must have written permission (a Site Permit) from us before fish are moved into your site or water.

You must not introduce or allow anyone else to introduce fish to your site without a Site Permit being issued. In addition, certain species of non-native fish cannot be kept at a site without a Site Permit. The Site Permit is issued under the Keeping and Introduction of Fish (England and River Esk Catchment Area) Regulations 2015.

There is no application fee for Site Permits under these regulations.

Where do I send my completed form?

You should send your completed form to us by:

- email to fmapapplications@environment-agency.gov.uk; or
- fax to 0207 714 2576; or
- post to Fish Movements Team, Environment Agency, Bromholme Lane, Brampton, Huntingdon, Cambridgeshire, PE28 4NE.

If you need help and advice

Please contact us if you need any help with your application by calling 03708 506 506.

You can also apply for a permit by phone using the details given above.

If you need advice about fish stocking or fisheries management please contact general enquiries on 03708 506 506 and ask for your local fisheries officer.

Register your fishery

Fishery owners must register their fisheries with the Fish Health Inspectorate (FHI) at Cefas. The regulations were introduced to maintain the high standards of fish health within the UK.

Fishery registration is a one-off procedure and there is no fee.

We will not be able to proceed with your site permit if your fishery has not been registered. You will find further information and a registration application form (RW1) at www.gov.uk by searching for 'RW1' or call the Fish Health Inspectorate on 01305 206 700.

What you will receive and when

If your application is successful, you will be sent a permit by email if you have provided an email address, or by post if not.

We require 20 working days to process your application. However, we will aim to do it within 10 working days. This may take longer if the water you plan to introduce fish into has a conservation designation such as an SSSI, as we may need to consult with other organisations.

The site permit only applies to the site and the fish specified on the permit. If any of the details change, please contact the Fish Movements Team on 0208 474 5243 or at fmapapplications@environment-agency.gov.uk.

Data Protection notice

The information provided on your application will be processed by us to deal with your application.

We need the information on the form if we are to:

- consider your application; and
- provide an efficient service.

It will also be processed to:

- monitor compliance with the consent/permit conditions;
- process renewals; and
- maintain the relevant public register(s).

We may also use and/or disclose it in connection with:

- offering/providing you with our literature/services relating to environmental matters;
- consulting with the public, public bodies and other organisations (for example Defra, Cefas, Natural England) on environmental issues;
- carrying out statistical analysis, research and development on environmental issues;
- providing enquirers with information from the public register;
- investigating possible breaches of environmental law and taking any resulting action;
- preventing breaches of environmental law; and
- assessing customer service satisfaction and improving our service.

Our agents or representatives may do any of these on our behalf.

You should ensure that anyone named on this form is informed of the contents of this data protection notice.